



**Escrow Agent Industry Experience Questionnaire**

The Department of Financial Institutions will use the information provided in response to this set of questions to determine if the Applicant, or its owners, has the experience, character and competence required by State law. The Department will judge those traits and criteria by the Applicant’s actual work in the escrow business. That work experience should include responsibility for ensuring compliance with applicable State laws and Administrative rules governing the escrow business.

1. Please provide a written detailed summary of escrow industry experience. For each person, each job, and for each employer, please state the period of time served in each position and capacity, and include the following information. For the sake of clarity, please answer each question in chronological order.

**PRINT PERSONS NAME:** \_\_\_\_\_

1. What company did you work for?
2. Who was your supervisor(s) and what was their position?
3. State your job title and job description.
4. How many employees did you supervise, if any? (supervise: to be in charge of a group of people engaged in some activity and to keep order or ensure that they carry out a task adequately)
5. How many real estate transactions did you supervise or perform in this job?

TRANSACTION TYPE	Performed by me	Performed by others I supervised	Time period
Residential Purchases			
Residential Refinances			
Commercial Purchases			
Commercial Refinances			
Foreign Buyers or Sellers			
Transfers into/out of Trusts			
Lot Splits			
1031 Exchanges			
Wraps or Assumptions			
Other:			
Other:			

6. Explain in detail the training and certifications you have received in real property escrow transactions. Specify when you received the training or certifications and who provided the training.